

EUIJ Kansai Library Usage Regulations

Enacted on 26 September 2005

Revised on 1 October 2008

(Purpose)

Article 1: These Regulations shall stipulate necessary particulars about the use of the EUIJ Kansai Library, established in the Kwansei Gakuin University Library to attain the objectives of the EU Institute in Japan, Kansai (hereinafter referred to as 'EUIJ Kansai').

(Restrictions on Use)

Article 2: The use of the EUIJ Kansai Library shall be restricted to the following persons:

- (1) Undergraduate and graduate students (hereinafter referred to as 'undergraduate and graduate students') enrolled in the Certificate in European Union Studies programs offered by the EUIJ Kansai-member universities.
- (2) Teachers and joint researchers in charge of the Certificate in European Union Studies programs offered by the EUIJ Kansai-member universities (hereinafter referred to as 'teachers and researchers')
- (3) The users of the Kwansei Gakuin University Library

(Application for Use)

Article 3: Among the users specified in Paragraph 1 of the preceding Article, undergraduate and graduate students enrolled at Kobe University or Osaka University shall present a copy of their registration form to the Certificate in European Union Studies programs sealed by the administration department in their respective universities to the Kwansei Gakuin University Library, to conduct procedures for application for use. The Kwansei Gakuin University Library shall issue a library card to these students.

2. Among the users specified in Paragraph 2 of the preceding Article, teachers and researchers at Kobe University or Osaka University shall present an ID card issued by their university to the Kwansei Gakuin University Library to conduct procedures for use. The Kwansei Gakuin University Library shall issue them a library card to according to the list of persons in charge of the Certificate in European Union Studies.'
3. The term of validity of the library cards issued by the Library shall in principle correspond to the enrollment to the Certificate in European Union Studies programs.
4. Users shall be requested to present their library card when using the Library.

(Services Available)

Article 4: The following services shall be made available to the users:

- (1) Browsing books and materials in the Library
 - (2) Checking out books and materials
 - (3) Copying materials within the limits of the Copyright Act
 - (4) Use of audiovisual materials in the Library
2. The number of books and loan period shall be as follows:
- (1) Undergraduate and graduate students: up to 3 books for up to 14 days
 - (2) Teachers and researchers: up to 10 books for up to 30 days
3. Notwithstanding the provision in the preceding Paragraph, the Kwansei Gakuin University Library Usage Regulations shall apply to the services available for Kwansei Gakuin University Library users specified in Paragraph 3, Article 2.

(The use of the Kwansei Gakuin University Library)

Article 5: From the users specified in Article 2, undergraduate and graduate students enrolled at Kobe University or Osaka University can use the Kwansei Gakuin University Library, including the EUIJ Kansai Library within the scope of the services available under Article 4.

(Term of Validity of these Regulations)

Article 6: The term of validity of these Regulations shall be from 1 October 2008 to 31 March 2013, inclusive.

Supplementary Provision

These Regulations shall take effect from 26 September 2005.

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