



EU Institute in Japan, Kansai Scholarship for 2006/2007

Details Regarding Grant Application for the Internship at the European Economic and Social Committee (EESC)

### 1. Objective

The European Union Institute in Japan, Kansai (hereafter EUIJ, Kansai), a consortium formed by three universities: Kobe University, Kwansai Gakuin University and Osaka University, awards scholarships to graduate students and postdoctoral researchers from these universities. The purpose of the scholarship is to provide financial support to graduate students and researchers who participate in an unpaid internship at the European Economic and Social Committee (hereafter EESC).

### 2. Place and Period

Name of Organisation: EESC, The Secretariat of the Employers' Group (Group 1)

Location: Brussels, Kingdom of Belgium

Note: The EESC is a consultative body set up by the Rome Treaties in 1957. It consists of representatives of the various economic and social components of organised civil society in the area of the European Union. Its main task is to advise the three major institutions (European Parliament, Council of the European Union and European Commission).

Duration: For about 1 month in a period between the day of the announcement of the result of the selection and September 20, 2007. The exact period of internship will be decided by the consultation with the EUIJ, Kansai and the EESC, considering the academic schedule of the recipient.

Note: The EESC welcomes the trainees for three months from February 16, 2007. The recipient of the EUIJ, Kansai Scholarship will be allowed to participate in events (study tours etc) planned for trainees.

### 3. Qualifications

Applicants must be graduate students or a postdoctoral (PD) researchers from Kobe University, Kwansai Gakuin University or Osaka University, who pursue EU-related studies and have basic knowledge of a discipline of social sciences such as Economics,

Law, Sociology, Politics etc (as a general rule, foreign students are excluded). The recipient may be requested the return of the scholarship if the recipient interrupts the internship by personal reasons without the approval of the EUIJ, Kansai and the EESC, or the recipient's conduct adversely affects or damages the official service of the EESC . The students and researchers who have already received the EUIJ, Kansai's Scholarship for research trip or the EUIJ, Kansai's Grant for Internship cannot apply for the scholarship.

Note: For graduate students in the master's courses, applications are accepted only from those who have registered for the Undergraduate Certificate Programme in European Union Studies at EUIJ, Kansai. Students who wish to register for the programme may contact the EUIJ, Kansai Secretariat of their home university.

“PD researchers” refers to graduates from one of the three universities above who meet either of the conditions below at the time of application:

(1) Individuals who have completed their doctoral programme and currently have no full-time job; or

(2) Individuals who had been enrolled in a doctoral programme at a graduate school for at least the number of years required for completing a course of study, but who had left the university after completing the course, and so are considered to have competence equivalent to those who have received a doctoral degree and currently have no full-time job.

#### 4. Duration

After the screening process, the scholarships will be awarded in one lump sum to accepted interns, according to the period of internship decided by the EESC and the EUIJ, Kansai.

#### 5. Number of Recipients and Scholarship Amount

Number of Recipients: 1

Scholarship Amount: A one-time maximum award of 5,000 euros (approximately ¥770,000) each for traveling and living expenses (see Attachment 1).

The amount in yen will fluctuate according to the exchange rate.

## 6. Screening

The EUIJ, Kansai Working Group on Scholarships will examine the applications. Based on the recommendations of the Working Group, the EUIJ Management Office will select the final applicants.

## 7. Documentation

(1) One curriculum vitae (Format: free, in English on A4-sized paper, see the sample)

(2) One application form (Form 1)

(3) One internship prospectus (to be prepared both in Japanese and English)

Type your prospectus in Japanese on A4-sized paper (3-page limit). In English, make sure to double-space your prospectus (6-page limit). You should include the following:

i) Your reason(s) for choosing the EESC;

ii) Your history of research and other activities;

(4) One official certificate (or a detailed description by your teacher) of your level of proficiency in English or French. (Format: free)

## 8. Submission

Applicants must mail or submit in person documents 1, 2, 3 and 4 above to the EUIJ, Kansai Secretariat of their home university (see 15. Contacts) no later than 5 p.m., Friday, February 2, 2007. Since the documents will not be returned, applicants are encouraged to make copies for their own records.

Note: If the EUIJ, Kansai decides to extend the period of application, a notice will be put up on the homepage of the EUIJ, Kansai (<http://euij-kansai.jp/>).

9. Accepted intern must submit a graduation certificate in English to the EUIJ, Kansai Secretariat of their home university (see 15. Contacts) immediately after the announcement of the selection.

10. Accepted intern must be covered by an insurance for all the period of internship. The

premium of insurance must be paid by accepted intern.

#### 11. Documentation After Returning Home

##### (1) One internship report

Present detailed accounts in English of your experiences during the internship. Write your internship report on a word processor, making sure to double-space it on A4-sized paper (10-page limit). Please note that your internship report will be posted on EUIJ, Kansai's website. There is no specific due date, but early submission is preferred after returning home.

##### (2) Receipts of payment of airfare and air ticket stubs

12. Intern must abide by a strict duty of confidentiality about facts and information that come to their knowledge during their internships.

13. Publication of research findings resulting from an internship supported by this scholarship must include a statement to that effect.

#### 14. Suspension, discontinuation and return of the scholarship

The scholarship may be suspended and/or the return of all or part of the scholarship award may be requested if any of the following apply:

(1) It is made known that the scholarship was won by dishonest means, such as false reports in the application;

(2) The recipient no longer meets the scholarship qualifications;

(3) The recipient is disqualified from the scholarship due to such reasons as dismissal from his university;

(4) The recipient is subject to any disciplinary action from his home university that makes it impossible for him to continue in the internship;

(5) The recipient fails to submit an internship report in a timely manner after returning home;

(6) EUIJ, Kansai decides that the internship report falls short of the aim and internship

objectives stated in the internship prospectus; or

(7) The recipient uses his scholarship for purposes other than for the internship.

15. Contacts (Applications must be submitted to the Secretariat at your home university.)

(1) Secretariat of the EU Institute in Japan, Kansai

6F, Frontier Hall for Social Sciences, Rokkodai Campus, Kobe University

2-1, Rokkodai-cho, Nada-ku, Kobe, Hyogo 657-8501, JAPAN

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Fax: +81-78-803-7223

e-mail: [euij@kobe-u.ac.jp](mailto:euij@kobe-u.ac.jp)

(2) Secretariat of the EU Institute in Japan, Kansai Kwansei Gakuin University Branch

Institute for Industrial Research, Kwansei Gakuin University

1-155, Uegahara-ichiban-cho, Nishinomiya, Hyogo 662-8501 JAPAN

Phone: +81-798-54-6127

Fax: +81-798-54-6029

e-mail: [euij-kansai@kgo.kwansei.ac.jp](mailto:euij-kansai@kgo.kwansei.ac.jp)

(3) Secretariat of the EU Institute in Japan, Kansai Osaka University Branch

Osaka School of International Public Policy, Osaka University

1-31, Machikaneyama-cho, Toyonaka, Osaka 560-0043 JAPAN

Phone: +81-6-6850-5641

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e-mail: [euij@osipp.osaka-u.ac.jp](mailto:euij@osipp.osaka-u.ac.jp)

Attachment 1: Rules for Calculating the Scholarship Award for Internships

(1) With an upper limit of 5,000 euros, the amount is calculated based on the airfare for a given location, a daily allowance (per-diem) and the number of internship days.

(2) Air ticket: a discount air ticket (economy class)

(3) Daily allowance: euro 120 per day from the arrival date at the location to the departure date. Note that the daily allowance for the departure date is half the amount of other days.